

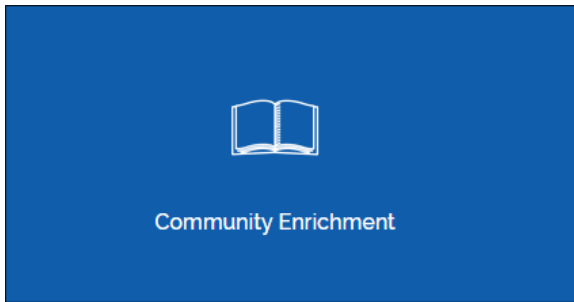
# Mehllville School District

## Online Registration Guide



Visit the Mehllville School District Web Store to  
**REGISTER ONLINE!** <https://mehllvilleschooldistrict.revtrak.net>

### Select the Community Enrichment Button



- ◆ Click on the Community Enrichment Button located on the Home Page.
- ◆ Select the class for which you wish to register.
- ◆ Select “**Click Here to Register**” to proceed with the registration process.

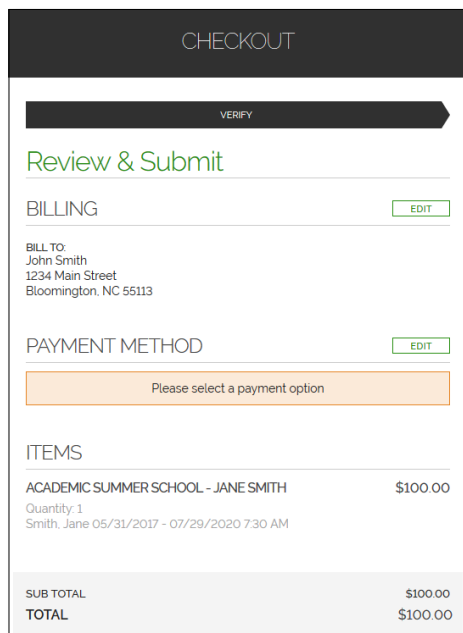
- ◆ If you have not already logged into or created a RevTrak account, you will be prompted to do so now using your **Email Address** and **Password**.
- ◆ Select the exact participant you wish to register for the selected class. You may also select “**A New Person**” if they are not currently listed in your account.

**\*NOTE:** The selected participant **MUST** be the name of the person attending the class.

#### Tennis

Class #: Tennis Grades 3-5 WS.19  
Date: 3/12/2019 - 4/16/2019  
Days: Tu  
Time: 6:00 PM - 7:00 PM  
Location: Bernard Gym  
Price: \$60.00

[CLICK HERE to Register for this Class](#)



- ◆ Answer ALL required questions before clicking the **Add to Shopping Cart** or **Continue Shopping** buttons at the bottom of the page.
- ◆ Within the **Checkout** screen, you can verify your billing address and **Select a Payment Option**, prior to hitting “**Place Order**”.
- ◆ When you click “**Place Order**”, your payment will be processed and a **Receipt** will appear. Your receipt will also be emailed to the address on file.